

What our team can do for you



CONTENT EDITS

- Publishing blog posts and new pages from provided Word or Text documents
- Adding / Removing / Editing text on posts, pages, products, etc.
- Uploading provided JPG and PNG images and adding to pages
- Cropping / Resizing images within the WP Dashboard
- Adding provided Yoast keywords, titles, snippets, etc
- Adding / Removing / Editing menu items
- Configuring pop ups, notification bars, and slide-in features based on provided text, images, and examples
- Create image galleries
- Edit page slugs
- Adding / Removing / Editing users
- Upload PDFs
- Adjust widgets



SETTINGS ADJUSTMENTS

- Updating theme options
- Adding redirects
- Add / Remove / Edit form fields
- Edit templates made from visual editors (such as Beaver Builder, Elementor, and Divi Builder)
- Installing simple plugins from the WordPress repository (i.e. "Duplicate Post" or "WordPress Zero Spam")



REQUESTS THAT WILL TAKE US

A BIT LONGER

- Custom CSS / JS
- Performing search and replaces
- Adding code snippets through WP hooks
- Installing more complex plugins (i.e. a caching plugin or free WooCommerce add-on)
- Performance / Page-speed related adjustments based on GT Metrix reports
- Minor troubleshooting involving plugin and theme compatibility
- Installing tracking codes (i.e. Google Analytics)
- Testing contact forms and checkout workflows



OUT OF SCOPE

- Graphic design changes (Things like creating graphics or editing images beyond simple resizing / cropping)
- SEO and Analytics strategy, review, or consulting
- Writing or providing copy for posts, pages, products, etc. (Including Cookie Permissions and Privacy Policies)
- Host-related optimization
- Purchasing plugins, license keys, or extensions
- Build-outs and plugin / theme development, including the build-out of new major functionality on an existing site (i.e. setting up an online store, rebuilding existing content through a different page builder, or custom-coding a new plugin to provide new functionality)
- Interacting with third-party vendors, including the host, email provider, a plugin / theme's support team, etc.



Just remember, it never hurts to ask.
No matter the request, we'll help point you in the right direction!

LEARN MORE OR GET STARTED

